



## Markets Committee

**Date:** WEDNESDAY, 2 MAY 2012  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Alex Bain-Stewart	Deputy Henry Jones
Deputy John Bennett	Deputy Alastair King
Mark Boleat	Deputy Keith Knowles
John Brewster	Anthony Llewelyn-Davies
Nigel Challis	Robert Merrett
John Chapman	Hugh Morris
Deputy Stella Currie	Deputy Joyce Nash
Alex Deane	Michael Page
Peter Dunphy	Chris Punter
Deputy Robin Eve	Elizabeth Rogula
Deputy Bill Fraser	Alderman Sir Michael Savory
Deputy Stanley Ginsburg	Deputy Robin Sherlock
Deputy Pauline Halliday	Deputy Dr Giles Shilson
Brian Harris	John Spanner
Michael Henderson-Begg	Alderman Sir John Stuttard
Michael Hudson	James Tumbridge

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Lunch will be served in the Guildhall Club at 1pm

Chris Duffield  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**  
To receive the Order of the Court of Common Council, 19 April 2012, appointing the Committee and approving its terms of reference (Copy attached).  
**For Information**  
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**  
To elect a Chairman in accordance with Standing Order No. 29.  
**For Decision**
5. **ELECTION OF DEPUTY CHAIRMAN**  
To elect a Deputy Chairman in accordance with Standing Order No. 30.  
**For Decision**
6. **APPOINTMENT OF THE REFERENCE SUB COMMITTEE**  
To appoint the Reference Sub Committee for the ensuing year.  
**For Decision**
7. **MINUTES**  
To agree the public minutes and summary of the meeting held on 28 February 2012 (Copy attached).  
**For Decision**  
(Pages 3 - 6)
8. **MARKETS & CONSUMER PROTECTION - 3RD PERIODIC PERFORMANCE PLAN UPDATE**  
Report of the Director of Markets & Consumer Protection (copy attached).  
**For Information**  
(Pages 7 - 26)
9. **MARKETS & CONSUMER PROTECTION - BUSINESS PLAN 2012 - 2015**  
Report of the Director of Markets & Consumer Protection (copy attached).  
**For Decision**  
(Pages 27 - 60)
10. **ENFORCEMENT ACTIVITY AT SMITHFIELD MARKET**  
Report of the Director of Markets & Consumer Protection (copy attached).  
**For Information**  
(Pages 61 - 68)

11. **SMITHFIELD MARKET TRADING HOURS DURING THE 2012 OLYMPIC AND PARALYMPIC GAMES**  
Report of the Superintendent, Smithfield Market (copy attached).  
**For Decision**  
(Pages 69 - 72)
12. **OUTSTANDING REFERENCES**  
Report of the Town Clerk (copy attached).  
**For Information**  
(Pages 73 - 76)
13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
15. **EXCLUSION OF THE PUBLIC**  
**MOTION:** That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraphs
16 - 21	3

### Part 2 - Non-Public Agenda

16. **NON-PUBLIC MINUTES**  
To agree the non-public minutes and summary of the meeting held on 28 February 2012 (copy attached).  
**For Decision**  
(Pages 77 - 80)
17. **SMITHFIELD MARKET LEASE NEGOTIATIONS**  
Report of the Director of Markets & Consumer Protection (copy attached).  
**For Information**  
(Pages 81 - 92)
18. **SMITHFIELD MARKET - CONDENSER WATER COOLING SYSTEM - PROGRESS UPDATE**  
Report of the City Surveyor (copy attached).  
**For Information**  
(Pages 93 - 100)
19. **REQUEST FOR CONCESSIONARY PARKING AT SMITHFIELD MARKET DURING THE 2012 OLYMPIC AND PARALYMPIC GAMES PERIOD**  
Report of the Superintendent, Smithfield Market (copy attached).  
**For Decision**  
(Pages 101 - 104)
20. **BILLINGSGATE WORKING PRACTICES - UPDATE**  
Verbal Update by the Director of Markets & Consumer Protection.  
**For Information**

21. **TENANCIES AT WILL GRANTED AND ARREARS OUTSTANDING**  
Report of the Director of Markets & Consumer Protection (copy attached).

**For Decision**  
(Pages 105 - 112)

22. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

23. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**